

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
BUREAU OF AUTHORITY REGULATION  
TRENTON, N.J.

CERTIFICATION OF AMENDED 2018 ADOPTED BUDGET

**Borough of Lindenwold Fire District No. 1**

It is hereby certified that the amendment attached hereto complies with the requirements of law, and approval is given pursuant to N.J.S.A. 40A:14-78.5.

Department of Community Affairs  
Division of Local Government Services  
For: Timothy Cunningham, Director

By C.M. Zappacosta  
Christine M. Zappacosta, Assistant Director

Date 3/27/18

**BOROUGH OF LINDENWOLD**

**FIRE DISTRICT NO. 1**

**RESOLUTION 2018 – A1**

WHEREAS, the 2018 Budget of Lindenwold Fire District No. 1 was adopted on December 28, 2017, and

WHEREAS, the Board of Commissioners adopted Resolution 2017-34 authorizing the Board to present to the voters a property tax cap levy referendum on February 17, 2018, and

WHEREAS, a majority of the voters presenting voted in opposition to the referendum, and

WHEREAS, the defeat of the referendum requires the Board to remove those said items from the adopted budget, and

WHEREAS, no amendment to the budget shall become effective prior to approval by the Director of the Division of Local Government Services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Fire District No. 1 in the Borough of Lindenwold in the County of Camden that the budget for the year ended December 31, 2018 is hereby amended as follows:

	<u>From</u>	<u>To</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>		
<b>AMOUNT TO BE RAISED BY TAXATION</b>		
<b>TO SUPPORT BUDGET</b>	1,278,408	1,158,680
<b>TOTAL REVENUES AND</b>		
<b>FUND BALANCE UTILIZED</b>	1,395,243	1,275,515
<b>ANTICIPATED APPROPRIATIONS</b>		
<b>COST OF OPERATIONS – PERSONNEL</b>		
Wages – Firefighters	37,500	0
Fringe Benefits	80,280	43,030
<b>COST OF OPERATIONS – OPERATING</b>		
Paid Firefighter Expenses	44,978	0
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	1,395,243	1,275,515

BE IT FURTHER RESOLVED that this resolution is adopted prior to the public hearing and adoption of the 2018 Amended Budget.

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is hereby requested to approve this amendment in accordance with N.J.A.C. 5:31-2.8.

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Ruth	<i>CR</i>			
Paul	<i>PL</i>			
McManus	<i>FM</i>			
Hans	<i>H</i>			
Weindel	<i>W</i>			

It is hereby certified that this is a true copy of a resolution amending the budget as introduced by the Board of Fire Commissioners on March 19, 2018.

Certified by *W. [Signature]* on *03/19/18*  
(Secretary) (Date Certified)

RECEIVED

AMENDED

2018

# Borough of Lindenwold

## Fire District No. 1 Budget

[lindenwoldfire.com/commissioners.htm](http://lindenwoldfire.com/commissioners.htm)

(Web Address)

Department Of



Community  
Affairs

Division of Local Government Services

**Classified Ad Receipt  
(For Info Only - NOT A BILL)**

**Customer:** LINDENWOLD FIRE DIST

**Ad No.:** 0002752226

**Address:** 2201 BANGOR AVE  
LINDENWOLD NJ 08021  
USA

**Pymt Method** Invoice

**Net Amt:** \$40.56

**Run Times:** 1

**No. of Affidavits:** 1

**Run Dates:** 02/25/18

**Text of Ad:**

**BOROUGH OF LINDENWOLD  
FIRE DISTRICT No.1  
MEETING NOTICE**

Notice is hereby given, that the Board of Fire Commissioners, Lindenwold Fire District No. 1, Camden County NJ will hold a special meeting on Wednesday, February 28, 2018 at 12 noon for the specific purpose to approve a resolution to amend the 2018 budget, pursuant to NJSA 40A:14-78.3, to conform to that which was approved by the voters on Saturday, February, 17, 2018. The meeting will take place at the Fire Administration Building, 2201 Bangor Ave., Lindenwold, NJ 08021.

02/22/18  
Kathleen Crockett, District Clerk  
(10.56)

0002752226-01

**BOROUGH OF LINDENWOLD**

**FIRE DISTRICT NO. 1**

**RESOLUTION 2018 - A**

WHEREAS, the 2018 Budget of Lindenwold Fire District No. 1 was adopted on December 28, 2017, and

WHEREAS, the Board of Commissioners adopted Resolution 2017-34 authorizing the Board to present to the voters a property tax cap levy referendum on February 17, 2018, and

WHEREAS, a majority of the voters presenting voted in opposition to the referendum, and

WHEREAS, the defeat of the referendum requires the Board to remove those said items from the adopted budget, and

WHEREAS, no amendment to the budget shall become effective prior to approval by the Director of the Division of Local Government Services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Fire District No. 1 in the Borough of Lindenwold in the County of Camden that the budget for the year ended December 31, 2018 is hereby amended as follows:

	<u>From</u>	<u>To</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>		
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT BUDGET	1,278,408	1,158,680
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	1,395,243	1,275,515
<b>ANTICIPATED APPROPRIATIONS</b>		
<b>COST OF OPERATIONS – PERSONNEL</b>		
Wages – Firefighters	37,500	0
Fringe Benefits	80,280	43,630
<b>COST OF OPERATIONS – OPERATING</b>		
Paid Firefighter Expenses	44,978	0
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	1,395,243	1,275,515

BE IT FURTHER RESOLVED that this resolution is adopted prior to the public hearing and adoption of the 2018 Amended Budget.

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is hereby requested to approve this amendment in accordance with N.J.A.C. 5:31-2.8.

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Ruth				✓
Paul	Ⓟ			
McManus				✓
Hans	W by			
Weindel	W by			

It is hereby certified that this is a true copy of a resolution amending the budget as introduced by the Board of Fire Commissioners on February 28, 2018.

Certified by W. [Signature] (Secretary) on 02/28/18 (Date Certified)

**Classified Ad Receipt**  
**(For Info Only - NOT A BILL)**

**Customer:** LINDENWOLD FIRE DIST

**Address:** 2201 BANGOR AVE  
LINDENWOLD NJ 08021  
USA

**Ad No.:** 0002753799

**Pymt Method** Invoice

**Net Amt:** \$39.24

**Run Times:** 1

**No. of Affidavits:** 1

**Run Dates:** 03/01/18

**Text of Ad:**

**BOROUGH OF LINDENWOLD  
FIRE DISTRICT No.1  
Public Notice**

Notice is hereby given that there will be a formal vote on the adoption of the budget resolution to amend the 2018 budget on March 6, 2018 at 7:30 pm. Prior to such formal vote, the amendment shall be read in full and the Board will hold a public hearing on the resolution to amend the 2018 budget. The meeting will take place at the Fire Admin. Building, 2201 Bangor Ave., Lindenwold, NJ 08021.

03/01/18  
Kathleen Crockett, District Clerk  
(9.24)

0002753799-01



**2018 ADOPTED AMENDED BUDGET RESOLUTION**

**2018 – B**

**LINDENWOLD FIRE DISTRICT No. 1**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

WHEREAS, the Annual Budget for the Borough of Lindenwold Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018, has been adopted before the Board of Fire Commissioners of the Fire District at its open public meeting of December 28, 2017; and

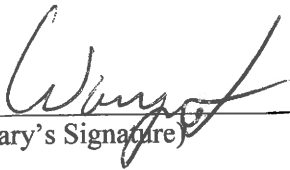
WHEREAS, the Annual Budget as presented for adoption by the voters on February 17, 2018 was subject to public approval of a property tax cap levy referendum; and

WHEREAS, the property tax cap levy referendum was rejected by a majority of the presenting voters; and

WHEREAS, the Annual Budget as amended for adoption reflects Total Revenues of \$1,275,515 which includes the amount to be raised by taxation of \$1,158,680, and Total Appropriations of \$1,275,515;




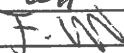
NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on March 6, 2018 that the Annual Budget of the Fire District for the fiscal year beginning January 31, 2018 and ending December 31, 2018, is hereby adopted and shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,275,515, which includes amount to be raised by taxation of \$1,158,680, and Total Appropriations of \$1,275,515; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriations in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

  
\_\_\_\_\_  
(Secretary's Signature)

3-6-18  
\_\_\_\_\_  
(Date)

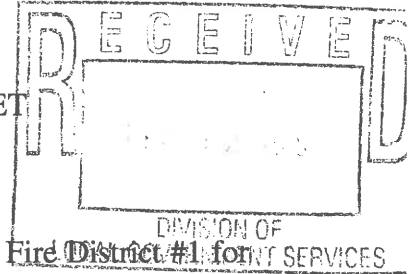
**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Ruth				
Paul				
McManus				✓
Hans				
Weindel				

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
BUREAU OF AUTHORITY REGULATION  
TRENTON, N.J.

LOCAL GOVT SERVICES  
RECEIVED  
JAN 19 2019

CONDITIONAL CERTIFICATION OF APPROVED BUDGET



It is hereby certified that the approved budget of the Borough of Lindenwold Fire District #1 for the fiscal year ending December 31, 2018 made a part hereof complies with the requirements of law and regulation except for the conditions noted below, and approval is given pursuant to N.J.S.A. 40A:5A-11 subject to the vote at the annual election.

12/20/17  
Date

By Christine M. Zapicchi  
Christine M. Zapicchi, Assistant Director  
Division of Local Government Services

CONDITIONS

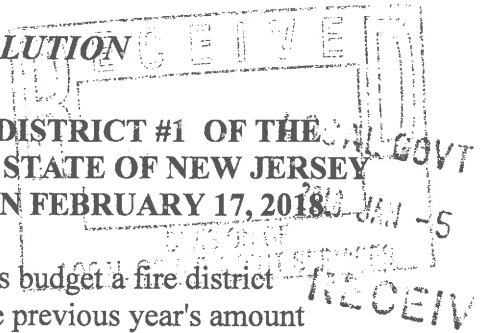
Pursuant to N.J.S.A. 40A:5A-10 and 11 of the Local Authorities Fiscal Control Law and N.J.A.C. 5:31-2.1 et seq., each Authority in the State of New Jersey is required to submit a budget for each fiscal year to the Director of the Division of Local Government Services for review and approval. In accordance with these statutory and regulatory requirements, the Borough of Lindenwold Fire District #1 submitted its introduced budget for the fiscal year ending December 31, 2018 to the Director for review and approval. During the review of the 2018 budget for the Fire District, it was concluded that the Fire District is seeking a Referendum in the amount of \$119,728 to be voted on at the annual election on February 17, 2018.

The 2018 budget is approved pending approval of the Referendum in the amount of \$119,728 on February 17, 2018.

Resolution 2017 - 34

FIRE DISTRICT LEVY CAP REFERENDUM RESOLUTION

RESOLUTION BY THE BOARD OF COMMISSIONERS OF FIRE DISTRICT #1 OF THE BOROUGH OF LINDENWOLD IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING A PROPERTY TAX CAP LEVY REFERENDUM ON FEBRUARY 17, 2018



WHEREAS, N.J.S.A. 40A:4-45.45 provides that in preparation of its budget a fire district shall limit any increase in its property tax levy to two percent (2.0%) over the previous year's amount to be raised by taxation, subject to certain exceptions and additions; and,

WHEREAS, N.J.S.A. 40A:4-45.46(b), permits a fire district to increase amount to be raised by taxation by a percentage rate greater than two percent (2.0%) where said increase is approved by referendum; and,

WHEREAS, the Board of Commissioners of Fire District Number 1 in the Borough of Lindenwold, in the County of Camden has called for a referendum question as part of its annual election pursuant to N.J.S.A. 40A:4-45.46(b) because it finds it advisable and necessary to increase its 2018 amount to be raised by taxation budget by more than two percent (2.0%) over the 2017 amount to be raised by taxation, to provide and maintain essential district services for the residents of the district; and,

WHEREAS, the Board of Commissioners of Fire District Number 1 in the Borough of Lindenwold, hereby determines that a 10.3% increase in the amount to be raised by taxation or \$119,728 in excess of the increase in the amount to be raised by taxation otherwise permitted by a two (2.0%) tax levy cap, will only become effective upon authorization by fifty percent (50%) of the voters casting a ballot at the annual fire district election and,

WHEREAS, this additional amount will be appropriated for the purposes set forth below, increasing the total appropriation for each such purpose from what would otherwise be provided under the limitations of a two percent (2.0%) tax levy cap, as set forth below:

Table with 2 columns: Line item name, Amount for referendum. Rows include Firefighter Wages (37,500), Firefighter Fringe Benefits (7,500), Firefighter Hospitalization (29,750), and Firefighter Expenses (44,978).

NOW, THEREFORE BE IT RESOLVED, that the question to be placed on the ballot shall be as follows:

"Shall the Board of Commissioners of Fire District Number 1 in the Borough of Lindenwold be authorized to increase the 2018 amount to be raised by taxation in the Fire District annual budget, by 10.3% or \$119,728 as provided by N.J.S.A. 40A:4-45.45, notwithstanding that its amount to be raised by taxation will exceed the two percent (2.0%) increase limitation."

✓ Yes

\_\_\_ No

2018

# Borough of Lindenwold

## Fire District No. 1 Budget

[lindenwoldfire.com/commissioners.htm](http://lindenwoldfire.com/commissioners.htm)

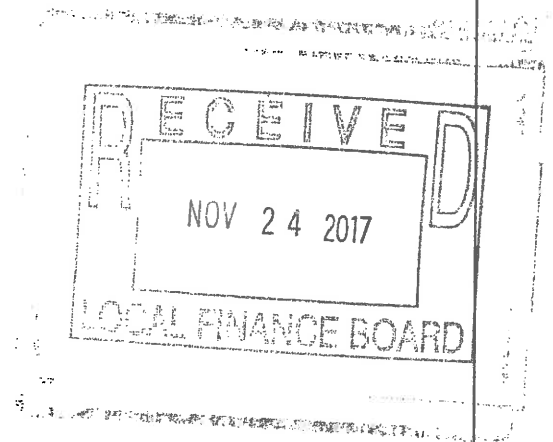
(Web Address)

Department Of



Community  
Affairs

Division of Local Government Services



1000  
DIVISION OF LOCAL GOVERNMENT SERVICES  
NOV 24 2017 1:19  
COMMUNICATIONS SECTION

**INTERPRETIVE STATEMENT**

A "yes" vote will authorize the Board of Commissioners of the fire district to adopt the budget that was approved by the Board. N.J.S.A. 40A:4-45.45 provides a tax levy "cap" of two percent (2.0%) on the amount of increase. This amount can be exceeded when approved by referendum of the voters.

The following are those line items to which the increases apply:

Page F-4 Position 3 – Firefighter

Supplemental Schedule – Paid Firefighter Expenses

If referendum is approved (a "yes" vote), the amount to be raised by taxation will include this amount.

A "no" vote means that the Board of Commissioners must adopt the budget within the increase limits otherwise set forth by the law.

The District is in need of firefighters that are able to respond to calls during normal working hours (8am to 4pm, Monday through Friday). Presently most volunteers are unable to respond to fire calls during this time, leaving the District severely understaffed in a fire emergency.

**BE IT FURTHER RESOLVED**, that said referendum be, and the same is scheduled for February 17, 2018, between the hours of 2:00 and 9:00 p.m., prevailing time, in the manner provided by statute.

**BE IT FURTHER RESOLVED**, that the budget of the Board of Commissioners of Fire District #1 of the Borough of Lindenwold for 2018 is hereby authorized to be published in The Courier Post before the January 19, 2018 issue.

**BE IT FURTHER RESOLVED**, that a public hearing on the budget will be held at the December 28, 2017, Lindenwold Fire District #1, 2201 Bangor Avenue, Lindenwold, NJ 08021 at 7:30pm at which time and place objections to said budget may be presented by taxpayers or other interested parties.

**BE IT FURTHER RESOLVED**, that two (2) certified copies of this Resolution, shall be transmitted to the Director of the Division of Local Government Services, within 3 days after adoption with the recorded vote included thereon as required by N.J.S.A. 40A:4-5.

\_\_\_\_\_  
 (Secretary's Signature)

12-28-17  
 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ruth	<i>CR</i>			
Paul	<i>PS</i>			
McManus	<i>PM</i>			
Hans	<i>WH</i>			
Weindel				✓

**FIRE DISTRICT LEVY CAP REFERENDUM RESOLUTION**

**2017-25**

**RESOLUTION BY THE BOARD OF COMMISSIONERS OF FIRE DISTRICT #1 OF THE BOROUGH OF LINDENWOLD IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING A PROPERTY TAX CAP LEVY REFERENDUM ON FEBRUARY 17, 2018.**

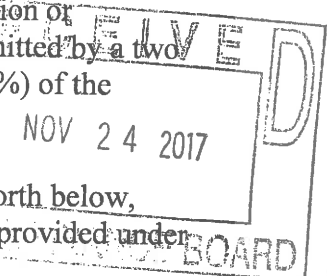
**WHEREAS, N.J.S.A. 40A:4-45.45** provides that in preparation of its budget a fire district shall limit any increase in its property tax levy to two percent (2.0%) over the previous year's amount to be raised by taxation, subject to certain exceptions and additions; and,

**WHEREAS, N.J.S.A. 40A:4-45.46(b)**, permits a fire district to increase amount to be raised by taxation by a percentage rate greater than two percent (2.0%) where said increase is approved by referendum; and,

**WHEREAS**, the Board of Commissioners of Fire District Number 1 in the Borough of Lindenwold, in the County of Camden has called for a referendum question as part of its annual election pursuant to N.J.S.A. 40A:4-45.46(b) because it finds it advisable and necessary to increase its 2018 amount to be raised by taxation budget by more than two percent (2.0%) over the 2017 amount to be raised by taxation, to provide and maintain essential district services for the residents of the district; and,

**WHEREAS**, the Board of Commissioners of Fire District Number 1 in the Borough of Lindenwold, hereby determines that a 20.2% increase in the amount to be raised by taxation or \$225,000 in excess of the increase in the amount to be raised by taxation otherwise permitted by a two (2.0%) tax levy cap, will only become effective upon authorization by fifty percent (50%) of the voters casting a ballot at the annual fire district election and,

**WHEREAS**, this additional amount will be appropriated for the purposes set forth below, increasing the total appropriation for each such purpose from what would otherwise be provided under the limitations of a two percent (2.0%) tax levy cap, as set forth below:



Line item name	Amount for referendum
Firefighter Wages (2)	75,000
Firefighter Fringe Benefits	15,000
Firefighter Hospitalization	59,500
Firefighter Expenses	75,500

**NOW, THEREFORE BE IT RESOLVED**, that the question to be placed on the ballot shall be as follows:

"Shall the Board of Commissioners of Fire District Number 1 in the Borough of Lindenwold be authorized to increase the 2018 amount to be raised by taxation in the Fire District annual budget, by 20.2% or \$225,000 as provided by N.J.S.A. 40A:4-45.45, notwithstanding that its amount to be raised by taxation will exceed the two percent (2.0%) increase limitation."

Yes

No

INTERPRETIVE STATEMENT

A "yes" vote will authorize the Board of Commissioners of the fire district to adopt the budget that was approved by the Board. N.J.S.A. 40A:4-45.45 provides a tax levy "cap" of two percent (2.0%) on the amount of increase. This amount can be exceeded when approved by referendum of the voters.

The following are those line items to which the increases apply:

Page F-4 Position 2 – Firefighters

Supplemental Schedule – Paid Firefighter Expenses

If referendum is approved (a "yes" vote), the amount to be raised by taxation will include this amount.

A "no" vote means that the Board of Commissioners must adopt the budget within the increase limits otherwise set forth by the law.

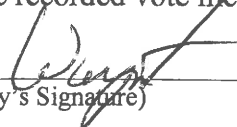
The District is in need of firefighters that are able to respond to calls during normal working hours (8am to 4pm, Monday through Friday). Presently most volunteers are unable to respond to fire calls during this time, leaving the District severely understaffed in a fire emergency.

**BE IT FURTHER RESOLVED**, that said referendum be, and the same is scheduled for February 17, 2018, between the hours of 2:00 and 9:00 p.m., prevailing time, in the manner provided by statute.

**BE IT FURTHER RESOLVED**, that the budget of the Board of Commissioners of Fire District #1 of the Borough of Lindenwold for 2018 is hereby authorized to be published in The Courier Post before the December 19, 2017 issue.

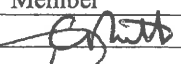
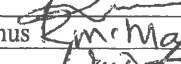



**BE IT FURTHER RESOLVED**, that a public hearing on the budget will be held at the December 28, 2017, Lindenwold Fire District #1, 2201 Bangor Avenue, Lindenwold, NJ 08021 at 7:30pm at which time and place objections to said budget may be presented by taxpayers or other interested parties.

**BE IT FURTHER RESOLVED**, that two (2) certified copies of this Resolution, shall be transmitted to the Director of the Division of Local Government Services, within 3 days after adoption with the recorded vote included thereon as required by N.J.S.A. 40A:4-5.

  
 \_\_\_\_\_  
 (Secretary's Signature)

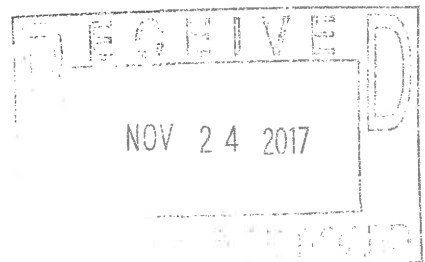
11-20-17  
 \_\_\_\_\_  
 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ruth 	✓			
Paul 	✓			
McManus 	✓			
Hans 	✓			
Weindel 	✓			

# 2018 FIRE DISTRICT BUDGET

## Certification Section





2018

**BOROUGH OF LINDENWOLD  
FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

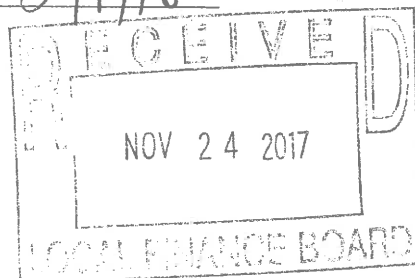
By:           Conditional           Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By:           Christie M. Zappala           Date:           2/1/18          

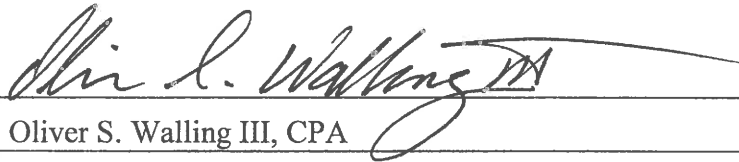


**2018 PREPARER'S CERTIFICATION**  
**BOROUGH OF LINDENWOLD**  
**FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Oliver S. Walling III, CPA		
Title:	Accountant		
Address:	10 Allen Street Suite 3A Toms River, NJ 08753		
Phone Number:	732-244-2323	Fax Number:	732-244-1571
E-mail address:	owalling@koerner CPA.com		

**2018 PREPARER'S CERTIFICATION  
OTHER ASSETS**

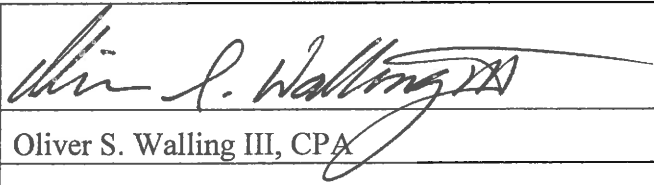
**BOROUGH OF LINDENWOLD**

**FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.


Preparer's Signature:			
Name:	Oliver S. Walling III, CPA		
Title:	Accountant		
Address:	10 Allen Street Suite 3A Toms River, NJ 08753		
Phone Number:	732-244-2323	Fax Number:	732-244-1571
E-mail address:	owalling@koerner CPA.com		

**2018 APPROVAL CERTIFICATION**  
**BOROUGH OF LINDENWOLD**  
**FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 20th day of November, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	CLIFFORD S. RUTH		
Title:	CHAIRMAN OF THE BOARD		
Address:	2201 Bangor Avenue Lindenwold, NJ 08021		
Phone Number:	856-346-0935	Fax Number:	856-346-3638
E-mail address:	cruth@lindenwoldfire.com		

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

<b>Fire District's Web Address:</b>	<a href="http://lindenwoldfire.com/commissioners.htm">http://lindenwoldfire.com/commissioners.htm</a>
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- N/A The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

RAYMOND McMANUS

Title of Officer Certifying compliance

TREASURER OF THE BOARD

Signature

Raymond McManus

2017-26  
**2018 FIRE DISTRICT BUDGET RESOLUTION**  
**BOROUGH OF LINDENWOLD**  
**FIRE DISTRICT NO. 1**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

WHEREAS, the Annual Budget for the Borough of Lindenwold Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 20, 2017; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) includes a proposed public referendum in the amount of \$225,000 in excess of the allowable amount to be raised by taxation; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,395,243, which includes an amount to be raised by taxation of \$1,278,408, and Total Appropriations of \$1,395,243; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 20, 2017 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 28, 2017.

\_\_\_\_\_  
 (Secretary's Signature)

11-20-17  
 (Date)

Board of Commissioners Recorded Vote

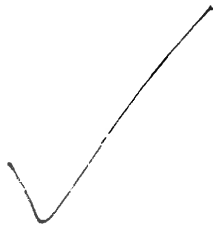
Member	Aye	Nay	Abstain	Absent
Ruth <i>[Signature]</i>	✓			
Paul <i>[Signature]</i>	✓			
McManus <i>[Signature]</i>	✓			
Hans <i>[Signature]</i>	✓			
Weindel <i>[Signature]</i>	✓			

**2018 ADOPTION CERTIFICATION**  
**BOROUGH OF LINDENWOLD**  
**FIRE DISTRICT NO. 1 BUDGET**

**FISCAL YEAR: January 1, 2018 to December 31, 2018** .....

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 28th day of December, 2017.

Officer's Signature:	<i>Clifford S. Ruth</i>		
Name:	CLIFFORD S. RUTH		
Title:	CHAIRMAN OF THE BOARD		
Address:	2201 Bangor Avenue Lindenwold, NJ 08021		
Phone Number:	856-346-0935	Fax Number:	856-346-3638
E-mail address:	<i>cruth@lindenwoldfire.com</i>		



Resolution 2017 - 35

2018 ADOPTED BUDGET RESOLUTION

BOROUGH OF LINDENWOLD

FIRE DISTRICT NO. 1

FISCAL YEAR: January 1, 2018 to December 31, 2018

WHEREAS, the Annual Budget for the Borough of Lindenwold Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 28, 2017; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) includes a proposed public referendum in the amount of \$119,728 in excess of the allowable amount to be raised by taxation; and

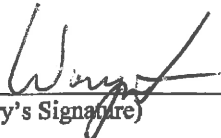
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,395,243, which includes amount to be raised by taxation of \$1,278,408, and Total Appropriations of \$1,395,243; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 28, 2017 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby adopted and, subject to the proposed referendum being approved by 50 percent of the voters shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,395,243, which includes amount to be raised by taxation of \$1,278,408, and Total Appropriations of \$1,395,243; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and





BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature)

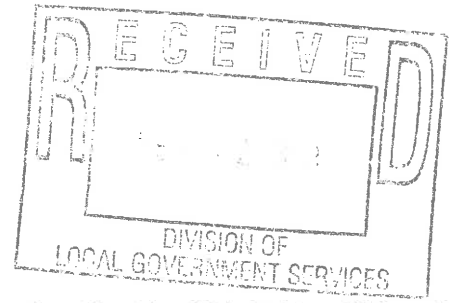
12-28-17  
(Date)

4/5 Votes  
@

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ruth				
Paul				
McManus				
Hans				
Weindel				✓





## **2018 FIRE DISTRICT BUDGET**

### **Narrative and Information Section**



# 2018 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

## BOROUGH OF LINDENWOLD

### FIRE DISTRICT NO. 1

FISCAL YEAR: January 1, 2018 to December 31, 2018

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2018 proposed Annual Budget and make comparison to the 2017 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The proposed 2018 budget is decreasing by approximately \$46,380. The major reason for the decrease is the reduction in reduction in capital appropriations. Salaries and Wages are increasing due to sick time payout for a retiring employee. Commissioners Salaries are increasing due to a small increase for each commissioner. Election Expense is increasing due to special processing of mail in ballots. Professional Fees are increasing due to architect for plans for a new building. Payroll Service Fees are increasing due to potential addition of new employees. Cost of Operations Salaries, Wages, Fringe Benefits and Paid Firefighter Expenses are increasing due to the addition of two paid firefighters at a cost of \$225,000. This increase is proposed through the referendum on Page F-9 of the 2018 budget. Other LEA Expenses are decreasing due to a reduction in aircard and other miscellaneous costs. Non Bondable Fire Equipment and Turnout Gear are increasing due to normal wear and tear. Non Bondable SCBA costs are decreasing due to the purchase in 2017.

2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The amount to be raised by taxation is increasing approximately \$376,800, which is a 41.8% increase. The board is utilizing \$75,000 of General Fund surplus. It is not anticipated that this usage will have any detrimental impact of future operations. This increase will raise the tax rate from 15.3 cents per \$100 to 21.7 cents per \$100.

3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The Board is requesting an additional \$255,000 by referendum for the addition of two paid firefighters.

4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation.

N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

The District has no debt and is appropriating \$200,000 for future capital outlays.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.

N/A

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$589,315,630
Proposed Tax Rate per \$100 of Assessed Valuation	\$.217

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	\$
----	---	-----	--	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	X
----	--	-----	---

## FIRE DISTRICT CONTACT INFORMATION 2018

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	Borough of Lindenwold Fire District No. 1		
Address:	2201 Bangor Avenue		
City, State, Zip:	Lindenwold	NJ	08021
Phone: (ext.)	856-346-0935	Fax:	856-346-3638

<b>Preparer's Name:</b>	Oliver S. Walling III, CPA		
Preparer's Address:	10 Allen Street Suite 3A		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	732-244-2323	Fax:	732-244-1571
E-mail:	owalling@koerner CPA.com		

<b>Chairman:</b>	Clifford Ruth		
Phone: (ext.)	856-346-0935	Fax:	856-346-3638
E-mail:	cruth@lindenwoldfire.com		

<b>Secretary/Treasurer:</b>	Raymond McManus		
Phone: (ext.)	856-346-0935	Fax:	856-346-3638
E-mail:	rmcmanus@lindenwoldfire.com		

<b>Name of Auditor:</b>	Rodney R. Haines, CPA, RMA		
Name of Firm:	Holman, Frenia, Allison, P.C.		
Address:	618 Stokes Road		
City, State, Zip:	Medford	NJ	08055
Phone: (ext.)	609-953-0612	Fax:	609-953-8443
E-mail:	rhaines@hfacpas.com		

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## BOROUGH OF LINDENWOLD

### FIRE DISTRICT NO. 1

**FISCAL YEAR:** January 1, 2018 to December 31, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: N/A
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? NO *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.*
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? YES *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? NO *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.*
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? YES
  - b. A family member of a current or former commissioner, officer, or employee? NO
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? YES

*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*

James Valentine is a former commissioner and owner of James Valentine, Inc. which services fire alarms and extinguishers. The Board pays approximately \$1,000 annually for this service.

- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel NO
  - b. Travel for companions NO
  - c. Tax indemnification and gross-up payments NO
  - d. Discretionary spending account NO
  - e. Housing allowance or residence for personal use NO
  - f. Payments for business use of personal residence NO
  - g. Vehicle/auto allowance or vehicle for personal use NO
  - h. Health or social club dues or initiation fees NO
  - i. Personal services (i.e.: maid, chauffeur, chef) NO

*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## BOROUGH OF LINDENWOLD

### FIRE DISTRICT NO. 1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool." SEE ATTACHED
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? NO *If "yes," attach explanation including amount paid.*
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? NO *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? YES
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? YES *If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? NO *If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.*





FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

BOROUGH OF LINDENWOLD

FIRE DISTRICT NO. 1

FISCAL YEAR: January 1, 2018 to December 31, 2018

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.

Clifford Ruth	\$3,500
Richard Paul	\$103,742
Raymond McManus	\$3,500
Wayne Hans	\$37,057
Frank Weindel	\$3,500

- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

N/A

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2015.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

Lindenwold Fire District No. 1  
Camden County

Position	Reportable Compensation from Fire District (W-2/ 1099)				Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
	Commissioner	Former Officer	Base Salary/ Stipend	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)						
1 Clifford Ruth	X		\$ 3,500		\$ 3,500	N/A				\$ 3,500
2 Richard Paul Raymond	X		3,500		3,500	Camden City	40	75,538	24,704	103,742
3 McManus	X		3,500		3,500	N/A				3,500
4 Wayne Hans	X		3,500		3,500	Lindenwold	as needed	30,157	3,400	37,057
5 Frank Weindel	X		3,500		3,500	N/A				3,500
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
Total:			\$ 17,500	\$ -	\$ -			\$ 105,695	\$ 28,104	\$ 151,299

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed: 0

# Schedule of Health Benefits - Detailed Cost Analysis

Lindenwold Fire District No. 1  
Camden County

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage			\$ -			\$ -		#DIV/0!
Parent & Child			-			-		#DIV/0!
Employee & Spouse (or Partner)	1	23,940	23,940	1	23,940	23,940		0.0%
Family	1	31,921	31,921			31,921		#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )			(4,394)			(4,394)		97.7%
<b>Subtotal</b>	<b>2</b>		<b>51,467</b>	<b>1</b>		<b>21,717</b>	<b>29,750</b>	<b>137.0%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-		#DIV/0!
Parent & Child			-			-		#DIV/0!
Employee & Spouse (or Partner)			-			-		#DIV/0!
Family			-			-		#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )			-			-		#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-		#DIV/0!
Parent & Child			-			-		#DIV/0!
Employee & Spouse (or Partner)			-			-		#DIV/0!
Family			-			-		#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )			-			-		#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>GRAND TOTAL</b>	<b>2</b>		<b>\$ 51,467</b>	<b>1</b>		<b>\$ 21,717</b>	<b>\$ 29,750</b>	<b>137.0%</b>

Is medical coverage provided by the SHBP (Yes or No)?  
Is prescription drug coverage provided by the SHBP (Yes or No)?

YES  
YES

# Schedule of Accumulated Liability for Compensated Absences

Lindenwold Fire District No. 1  
Camden County

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2017	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
		\$	Approved Labor Agreement	Resolution	Individual Employment Agreement
Kathleen Crockett	60.5	\$ 11,640			X
<b>Total liability for accumulated compensated absences at January 1, 2017</b>		<b>\$ 11,640</b>			

.....

# **2018 FIRE DISTRICT BUDGET**

## **Financial Schedules Section**

.....

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:  
County:

Lindenwold Fire District No. 1  
Camden County

**Levy Cap Calculation Summary**

2017 Adopted Budget - Amount to be Raised by Taxation	\$ 901,550
Cap Bank Available from 2015 (See Levy Cap Certification)	40,704
Cap Bank Available from 2016 (See Levy Cap Certification)	
Cap Bank Available from 2017 (See Levy Cap Certification)	
Cap Bank Used from 2015	40,704
Cap Bank Used from 2016	
Cap Bank Used from 2017	
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	592,796,000
New Ratables - Increase in Valuations (New Construction and Additions)	
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.153
Projected Tax Rate based upon Proposed Levy	0.195460158

## 2018 Budget Summary

### Lindenwold Fire District No. 1 Camden County

	<u>2018 Proposed Budget</u>	<u>2017 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 75,000	\$ 498,241	\$ (423,241)	-84.9%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	-	-	-	#DIV/0!
Total Other Revenue	50	50	-	0.0%
Total Operating Grant Revenue	8,085	7,885	200	2.5%
Total Revenues Offset with Appropriations	<u>33,700</u>	<u>33,900</u>	<u>(200)</u>	<u>-0.6%</u>
Total Revenues and Fund Balance Utilized	116,835	540,076	(423,241)	-78.4%
Amount to be Raised by Taxation to Support Budget	<u>1,158,680</u>	<u>901,550</u>	<u>257,130</u>	<u>28.5%</u>
Total Anticipated Revenues	<u>1,275,515</u>	<u>1,441,626</u>	<u>(166,111)</u>	<u>-11.5%</u>
<b>APPROPRIATIONS</b>				
Total Administration	289,103	255,911	33,192	13.0%
Total Cost of Operations & Maintenance	752,712	651,815	100,897	15.5%
Total Appropriations Offset with Revenue	33,700	33,900	(200)	-0.6%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	-	-	-	#DIV/0!
Total Capital Appropriations	200,000	500,000	(300,000)	-60.0%
Total Principal Payments on Debt Service	-	-	-	#DIV/0!
Total Interest Payments on Debt	-	-	-	#DIV/0!
Total Appropriations	<u>1,275,515</u>	<u>1,441,626</u>	<u>(166,111)</u>	<u>-11.5%</u>
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>

## 2018 Revenue Schedule

Lindenwold Fire District No. 1  
Camden County

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Fund Balance Utilized</b>				
Unrestricted Fund Balance	\$ 75,000	\$ 306,000	\$ (231,000)	-75.5%
Restricted Fund Balance	-	192,241	(192,241)	-100.0%
<b>Total Fund Balance Utilized</b>	<b>75,000</b>	<b>498,241</b>	<b>(423,241)</b>	<b>-84.9%</b>
<b>Miscellaneous Anticipated Revenues</b>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income			-	#DIV/0!
<b>Total Miscellaneous Anticipated Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Sale of Assets (List Individually)</b>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
<b>Total Sale of Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Interest on Investments &amp; Deposits (List Accounts Separately)</b>				
Investment Account #1			-	#DIV/0!
Investment Account #2			-	#DIV/0!
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
<b>Total Interest on Investments &amp; Deposits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Other Revenue (List in Detail)</b>				
Other Revenue #1 - Miscellaneous	50	50	-	0.0%
Other Revenue #2			-	#DIV/0!
Other Revenue #3			-	#DIV/0!
Other Revenue #4			-	#DIV/0!
<b>Total Other Revenue</b>	<b>50</b>	<b>50</b>	<b>-</b>	<b>0.0%</b>
<b>Operating Grant Revenue (List in Detail)</b>				
Supplemental Fire Service Act (P.L.1985,c.295)	8,085	7,885	200	2.5%
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
<b>Total Operating Grant Revenue</b>	<b>8,085</b>	<b>7,885</b>	<b>200</b>	<b>2.5%</b>
<b>Revenues Offset with Appropriations</b>				
<b>Uniform Fire Safety Act (P.L.1983,c.383)</b>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees	18,000	18,000	-	0.0%
Penalties and Fines			-	#DIV/0!
Other Revenues	15,700	15,900	(200)	-1.3%
<b>Total Uniform Fire Safety Act</b>	<b>33,700</b>	<b>33,900</b>	<b>(200)</b>	<b>-0.6%</b>
<b>Other Revenues Offset with Appropriations (List)</b>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
<b>Total Other Revenues Offset with Appropriations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Revenues Offset with Appropriations</b>	<b>33,700</b>	<b>33,900</b>	<b>(200)</b>	<b>-0.6%</b>
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>\$ 116,835</b>	<b>\$ 540,076</b>	<b>\$ (423,241)</b>	<b>-78.4%</b>



## 2018 Appropriations Schedule

Lindenwold Fire District No. 1  
Camden County

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Administration - Personnel</b>				
Salary & Wages (excluding Commissioners)	\$ 138,700	\$ 123,906	\$ 14,794	11.9%
Commissioners	\$ 20,000	\$ 17,500	2,500	14.3%
Fringe Benefits	45,503	43,205	2,298	5.3%
Total Administration - Personnel	<u>204,203</u>	<u>184,611</u>	<u>19,592</u>	<u>10.6%</u>
<b>Administration - Other (List)</b>				
Other Admin Expense #1 - Election Expense	1,500	1,300	200	15.4%
Other Admin Expense #2 - Professional Fees	33,500	23,000	10,500	45.7%
See Supplemental Schedule	42,900	40,000	2,900	7.3%
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1 - Computers	7,000	7,000	-	0.0%
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
See Supplemental Schedule	-	-	-	#DIV/0!
Total Administration - Other	<u>84,900</u>	<u>71,300</u>	<u>13,600</u>	<u>19.1%</u>
Total Administration	<u>289,103</u>	<u>255,911</u>	<u>33,192</u>	<u>13.0%</u>
<b>Cost of Operations &amp; Maintenance - Personnel</b>				
Salary & Wages	78,500	26,000	52,500	201.9%
Fringe Benefits	43,030	4,280	38,750	905.4%
Total Operations & Maintenance - Personnel	<u>121,530</u>	<u>30,280</u>	<u>91,250</u>	<u>301.4%</u>
<b>Cost of Operations &amp; Maintenance - Other (List)</b>				
Other Operations & Maintenance Expense #1 - Rentals	203,500	198,500	5,000	2.5%
Other Operations & Maintenance Expense #2 - Insurance	100,500	96,500	4,000	4.1%
See Supplemental Schedule	254,182	231,335	22,847	9.9%
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1 - Fire Equipment	25,000	20,000	5,000	25.0%
Other Assets, Non-Bondable #2 - Turnout Gear	25,000	20,000	5,000	25.0%
See Supplemental Schedule	23,000	55,200	(32,200)	-58.3%
Total Operations & Maintenance - Other	<u>631,182</u>	<u>621,535</u>	<u>9,647</u>	<u>1.6%</u>
Total Operations & Maintenance	<u>752,712</u>	<u>651,815</u>	<u>100,897</u>	<u>15.5%</u>
<b>Appropriations Offset with Revenue - Personnel</b>				
Salary & Wages	16,800	17,000	(200)	-1.2%
Fringe Benefits	1,700	1,700	-	0.0%
Total Appropriations Offset with Revenue - Personnel	<u>18,500</u>	<u>18,700</u>	<u>(200)</u>	<u>-1.1%</u>
<b>Appropriations Offset with Revenue - Other (List)</b>				
Other Expense #1 - Fire Prevention Materials	15,200	15,200	-	0.0%
Other Expense #2	-	-	-	#DIV/0!
Other Expense #3	-	-	-	#DIV/0!
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1	-	-	-	#DIV/0!
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Other	<u>15,200</u>	<u>15,200</u>	<u>-</u>	<u>0.0%</u>
Total Appropriations Offset with Revenue	<u>33,700</u>	<u>33,900</u>	<u>(200)</u>	<u>-0.6%</u>
<b>Duly Incorporated First Aid/Rescue Squad Associations</b>				
Vehicles	-	-	-	#DIV/0!
Equipment	-	-	-	#DIV/0!
Materials & Supplies	-	-	-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
<b>Emergency Appropriations &amp; Deferred Charges (List)</b>				
Emergency Appropriation #1	-	-	-	#DIV/0!
Emergency Appropriation #2	-	-	-	#DIV/0!
Emergency Appropriation #3	-	-	-	#DIV/0!
Deferred Charge #1 (Cite statute)	-	-	-	#DIV/0!
Deferred Charge #2 (Cite statute)	-	-	-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)	-	-	-	#DIV/0!
Total Deferred Charges	<u>-</u>	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Total Capital Appropriations	200,000	500,000	(300,000)	-60.0%
Total Principal Payments on Debt Service	-	-	-	#DIV/0!
Total Interest Payments on Debt	-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 1,275,515</u>	<u>\$ 1,441,626</u>	<u>\$ (166,111)</u>	<u>-11.5%</u>

**2018 APPROPRIATIONS SCHEDULE  
SUPPLEMENTAL SCHEDULES**

**Lindenwold Fire District #1  
Camden County**

<b>Admin - Operating</b>	<u>2018</u>	<u>2017</u>
Office Expense & Supplies	4,400	4,400
Utilities	32,100	29,900
Advertising	1,400	1,400
Payroll Service Fees	<u>5,000</u>	<u>4,300</u>
<b>Total Additional Administration Operating Expense</b>	<u><u>42,900</u></u>	<u><u>40,000</u></u>
<b>Cost of Operations - Operating</b>	<u>2018</u>	<u>2017</u>
Maintenance & Repairs	110,850	115,850
Supplies	15,000	15,000
Training	16,500	16,500
Uniforms	8,525	9,000
SFSG Expenses	8,085	7,885
Fees - Medical/Screening	5,500	5,500
Volunteer Allowance	45,000	45,000
Other LEA Expenses	5,200	7,600
Promotion	9,000	9,000
Paid Firefighter Expenses	<u>30,522</u>	<u>-</u>
<b>Total Additional Cost of Operations Expense</b>	<u><u>254,182</u></u>	<u><u>231,335</u></u>
<b>Cost of Operations - Other Assets, Non-Bondable</b>	<u>2018</u>	<u>2017</u>
Hose Replacement	5,000	5,000
Communications Equipment	5,000	5,000
SCBA	5,000	37,200
Vehicle Improvements	<u>8,000</u>	<u>8,000</u>
<b>Total Additional Cost of Operations - Other Assets</b>	<u><u>23,000</u></u>	<u><u>55,200</u></u>

# 2018 Schedule of Salaries and Benefits

Underwood Fire District No. 1  
Camden County

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Position #1 - District Clerk	1	\$ 53,200	\$ 53,200	\$ 6,974	-	\$ 21,717	\$ 5,300	\$ 33,991
Position #2 - District Clerk/OT	1	4,500	4,500	-	-	-	450	450
Position #3 - Fire Administrator	1	65,000	65,000	-	-	-	6,500	6,500
Position #4 - Commissioners	-	-	-	-	-	-	2,000	2,000
Position #5 - Commissioner/PERS	-	-	-	-	962	-	-	962
Position #6 - Vacation & Sick Time	1	3,500	3,500	-	-	-	350	350
Position #7 - Sick Time Payout	1	12,500	12,500	-	-	-	1,250	1,250
Position #8	-	-	-	-	-	-	-	-
<b>Total Administration</b>			\$ 138,700	\$ 7,936	\$ -	\$ 21,717	\$ 15,850	\$ 45,503

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Position #1 - Fire Inspectors	2	\$ 26,000	\$ 26,000	\$ 1,380	-	\$ 2,500	\$ 4,280	\$ 4,280
Position #2 - Firefighter	1	37,500	37,500	-	-	29,750	7,500	37,250
Position #3 - Duty Crew Firefighters	1	15,000	15,000	-	-	-	1,500	1,500
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Position #9	-	-	-	-	-	-	-	-
Position #10	-	-	-	-	-	-	-	-
Position #11	-	-	-	-	-	-	-	-
Position #12	-	-	-	-	-	-	-	-
Position #13	-	-	-	-	-	-	-	-
Position #14	-	-	-	-	-	-	-	-
<b>Total Operation &amp; Maintenance</b>			\$ 78,500	\$ 1,680	\$ -	\$ 29,750	\$ 11,600	\$ 43,030

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Position #1 - Fire Official	1	\$ 15,000	\$ 15,000	-	-	-	\$ 1,500	\$ 1,500
Position #2 - Clerk	1	1,800	1,800	-	-	-	200	200
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
<b>Total Offset by Revenue</b>			\$ 16,800	\$ -	\$ -	\$ -	\$ 1,700	\$ 1,700

<b>Total Administration, Operations &amp; Offset by Revenue</b>			\$ 234,000	\$ 9,616	\$ -	\$ 51,467	\$ 29,150	\$ 90,233
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# 2018 Proposed Capital Budget

Lindenwold Fire District No. 1  
Camden County

## CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	Asset Type	Date of Local Finance Board Approval	Date of Voter Approval	Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget	
Capital Improvement #1 - Aerial Fire Apparatus	Apparatus	N/A	12/01/14	100%		\$	500,000	
Capital Improvement #2								
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
Total Capital Improvements								500,000

## DOWN PAYMENTS (N.J.S.A. 40A:14-85)

List Project Separately	Asset Type	Date of Local Finance Board Approval	Date of Voter Approval	Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget	
Capital Improvement #1								
Capital Improvement #2								
Capital Improvement #3								
Capital Improvement #4								
Capital Improvement #5								
Capital Improvement #6								
Capital Improvement #7								
Total Down Payments								
Total Capital Improvements & Down Payments								500,000
<b>RESERVE FOR FUTURE CAPITAL OUTLAYS</b>								
<b>TOTAL CAPITAL APPROPRIATIONS</b>								500,000

Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

	\$	192,241
	\$	306,000

# Debt Service Schedule - Principal

Lindenwold Fire District No. 1  
Camden County

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Principal Outstanding
<b>General Obligation Bonds</b>												
General Obligation Bond #1												\$ -
General Obligation Bond #2												
General Obligation Bond #3												
General Obligation Bond #4												
<b>Total Principal - General Obligation Bonds</b>												
<b>Bond Anticipation Notes</b>												
BAN #1												
BAN #2												
BAN #3												
BAN #4												
<b>Total Principal - BANS</b>												
<b>Capital Leases</b>												
Capital Lease #1												
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
<b>Total Principal - Capital Leases</b>												
<b>Intergovernmental Loans</b>												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
<b>Total Principal - Intergovernmental Loans</b>												
<b>Other Bonds or Notes Payable</b>												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
<b>Total Principal - Other Bonds or Notes</b>												
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>												
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# Debt Service Schedule - Interest

Lindenwold Fire District No. 1  
Camden County

	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									\$
<i>Bond Anticipation Notes</i>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANS									
<i>Capital Leases</i>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
<i>Intergovernmental/Loans</i>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# 2018 Fund Balance Reconciliation

Lindenwold Fire District No. 1  
Camden County

**UNRESTRICTED FUND BALANCE**

Beginning balance January 1, 2017 (1)	\$ 631,643
Less: Utilized in 2017 Adopted Budget	306,000
Proposed balance available	325,643
Estimated results of operations for the year ending December 31, 2017	
Anticipated balance December 31, 2017	325,643
Less: Fund Balance utilized in 2018 Proposed Budget	75,000
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Proposed balance after utilization in 2018 Proposed Budget	\$ 250,643

**RESTRICTED FUND BALANCE**

Beginning balance January 1, 2017 (1)	\$ 393,471
Less: Utilized in 2017 Adopted Budget	192,241
Proposed balance available	201,230
Estimated results of operations for the year ending December 31, 2017	
Anticipated balance December 31, 2017	201,230
Less: Restricted Fund Balance used in 2018 Proposed Budget for Capital Purposes	
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2018 Proposed Budget	\$ 201,230

*(1) This line item must agree to audited financial statements.*



# 2018 Referendums

Lindenwold Fire District No. 1  
Camden County

Summary of Referendum Line Items	2018 Proposed Budget Amount Requested	2017 Final Budget
<b>Total Referendum Line Items</b>	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy  
As this page is adjusted this amount changes, should = \$0  
(For Reference Purposes Only - from Levy Cap Summary based on  
Information provided by the district- see instructions.)

\$ 0

Summary of Release of Restricted Fund Balance Referendum Line Items	2018 Proposed Budget Amount Requested	2017 Final Budget
N/A		
<b>Total Release of Restricted Fund Balance</b>	\$ -	\$ -

## 2018 Levy Cap Summary

### Lindenwold Fire District No. 1 Camden County

**LEVY CAP CALCULATION**

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	901,550
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		901,550
Plus: 2% Cap Increase		18,031
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>919,581</b>

*Exclusions*

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		588
Allowable Increase in Health Care Costs		(434)
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		198,241
Total Exclusions		198,395

Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	-
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.153	-

**ADJUSTED TAX LEVY**

Amount Utilized from Levy Cap Bank from 2015		40,704
Amount Utilized from Levy Cap Bank from 2016		-
Amount Utilized from Levy Cap Bank from 2017		-
Maximum Tax Levy Before Referendum		1,158,680
Amount Proposed for Levy Cap Referendum		-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>\$</b>	<b>1,158,680</b>

**CAP BANK CALCULATION**

Amount to be Raised by Taxation	\$	1,158,680
Cap Bank Available from Prior Year (2015) for 2018 Budget		40,704
Cap Bank Available from Prior Year (2016) for 2018 Budget		-
Revised Cap Bank from Prior Year (2016) Available for 2019 Budget		-
Cap Bank Available from Prior Year (2017) for 2018 Budget		-
Revised Cap Bank from Prior Year (2017) Available for 2019 Budget		-
Cap Bank from Current Year (2018) Available for 2019 Budget		(40,704)
Cap Bank Available from 2018 for 2019 Budget	<b>\$</b>	<b>-</b>



## 2018 Levy Cap Exclusion Calculations

Lindenwold Fire District No. 1  
Camden County

### PENSION CONTRIBUTION CALCULATION

2018 Proposed Budget PERS Contribution Appropriated	\$ 9,616
2018 Proposed Budget PFRS Contribution Appropriated	-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2018 Base Amount	9,616
2017 Adopted Budget PERS Contribution	9,028
2017 Adopted Budget PFRS Contribution	-
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2017 Base Amount	9,028
Pension Contribution Exclusion	\$ 588

### LOSAP CALCULATION

2018 Proposed Budget LOSAP Appropriation	\$ -
2017 Adopted Budget LOSAP Appropriation	-
LOSAP Exclusion (+/-)	\$ -

### DEBT SERVICE CALCULATION

2018 Proposed Budget Total Debt Service Appropriation	\$ -
2018 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	-
2018 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	-
2018 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	-
2017 Adopted Budget Total Debt Service Appropriation	-
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2017 Adopted Budget Capital Appropriation Offset from Grant Fund	-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2017 Base Amount	-
Debt Service Exclusion	\$ -

### CAPITAL APPROPRIATION CALCULATION

2018 Proposed Budget Total Capital Appropriation	\$ 200,000
2018 Proposed Budget Capital Appropriation Offset from Restricted Fund	-
2018 Proposed Budget Capital Appropriation Offset from Grant Revenue	-
2018 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	200,000
2017 Adopted Budget Total Capital Appropriation	500,000
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund	192,241
2017 Adopted Budget Capital Appropriation Offset from Grant Revenue	-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2017 Base Amount	306,000
Capital Expenditure Exclusion	\$ 198,241

### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2018	
2018 Proposed Budget Administration Health Insurance Appropriation	\$ 21,717
2018 Proposed Budget Operations & Maintenance Health Insurance Appropriation	29,750
2018 Proposed Budget Group Health Insurance	51,467
2017 Adopted Budget Administration Health Insurance Appropriation	21,717
2017 Adopted Budget Operations & Maintenance Health Insurance Appropriation	-
2017 Adopted Budget Group Health Insurance	21,717
Net Increase (Decrease)	29,750
Net Increase Divided by 2016 Amount Budgeted = % Increase	136.99%
SFY 2018 State Health Average 0% Less 2% = % Increase Added to Current Levy	-2.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	138.99%
% Increase Inside Cap * 2017 Expended = Added Amount Inside Cap	\$ 30,184
% Increase Exclusion * 2017 Expended = 2018 Appropriation Added to Levy	\$ (434)
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ 29,750
2018 Increase in Appropriation	\$ 29,750

**CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/  
PARTIAL ASSESSMENTS**  
(N.J.S.A. 40A:4-45.44 et seq.)

Municipality: LINDENWOLD BOROUGH County: CAMDEN  
Fire District Code: F01 Total Number of Fire Districts: 1

**File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality**

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

**ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.**

1. For reference only: Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.

\$ 592,796,000 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) minus the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). Do not include Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line 2a

\$ 1,280,000 (2a)

— \$ 4,760,370 (2b)

= \$ -3,480,370 (2c)

Michael T. Lala  
Assessor Signature

10/23/17  
Date

**TAX COLLECTOR**

3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

.153 (3)

4. Amount of permitted revenue increase =  
Line 2c \* Line 3  
(N.J.S.A. 40A:4-45.45)

\$ -532,496.61 (4)

One D Deed  
Tax Collector Signature

10/23/17  
Date



**State of New Jersey**  
 Department of Community Affairs  
 Division of Local Government Services  
 Bureau of Authority Regulation  
 Fire District Levy Cap Certification for Fiscal Year 2018

Fire District: Lindenwold Borough Fire District No. 1

Municipality: Lindenwold

County: Camden

FD-Code: 0422-01

**2017 Levy Cap Calculation Summary**

Maximum Allowable Amount to be Raised by Taxation: **\$901,550**

Amount to be Raised by Taxation: **\$901,550**

Active	By Calendar Year	Allowable	Applied In	Used From	Expired	Available
	2017	\$0	\$12,413	\$0	\$0	\$0
	2016	\$0	\$6,068	\$0	\$0	\$0
	2015	\$40,704	\$0	\$0	\$0	\$40,704
<b>Levy Cap Bank Totals</b>		<b>\$40,704</b>	<b>\$18,481</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,704</b>

Expired	By Calendar Year	Allowable	Applied In	Used From	Expired	Available
	2014	\$13,837	\$0	\$12,413	\$1,424	\$0
	2013	\$121,608	\$0	\$6,068	\$115,540	\$0
	2012	\$106,121	\$0	\$0	\$106,121	\$0
	2011	\$0	\$0	\$0	\$0	\$0
<b>Levy Cap Bank Totals</b>		<b>\$241,565</b>	<b>\$0</b>	<b>\$18,481</b>	<b>\$223,085</b>	<b>\$0</b>

# VEHICLES / APPARATUS

CORP CODE: 081349210080210

<u>VEHICLE DESCRIPTION</u>		<u>Registr.</u>	<u>Vin #</u>	<u>Tag #</u>	<u>Assigned to</u>
2017 KME Squad 63 (new)		07/2020	1K9AF4S81HN058573	26331MG	Fire Co. No. 1
2015 Fire Prev. Trailer	BFP	09/2018	5JW1C121XG2124390	TPH-63H	Fire Co. No. 3
2014 Ford F-250	63	10/2019	1FT7X2B69EEA04310	MG-97140	Fire Co. No. 3
2010 Boat & motor Trailer	63	12/2019	ID#LWC05-825EO10 5A4CRSL17B2003877	NJ-2012-HD	Fire Co. No. 2
2008 Ford F-550 Cascade	63	09/2020	1FDAW57R38ED63083	MG-81501	Fire Co. No. 2
2007 Chevy Suburban	Car 1	07/2019	3GNGK26K97G299000	MG-75995	EFA Michael Nolan
2007 Chevy Suburban	Car 2	07/2019	3GNGK26K17G298701	MG-75996	Bat. Chief Beeler
2004 KME Squad 63	6312	05/2019	1K9AF42864N058837	MG-60608	Fire Co. No. 1
2004 KME Engine 63	6321	05/2019	1K9AF42874N058832	MG-61122	Fire Co. No. 2
2004 KME Squrt 63 (old)	6331	05/2019	1K9AF42854N058831	MG-61121	Fire Co. No. 3
2001 Ford Expedition	Car 3	05/2019	1FMPU16L21LA91813	MG-46750	Capt. A. Dimitri
1999 KME Ladder 63	6324	07/2020	1K9AF64BOXN058958	MG-37681	Fire Co. No. 2
1992 Ford F-350 Pick Up	6326	02/2019	2FTJW35MXNCA14925	MG-1728	Fire Co. No. 1

revised 10/2017

## RESOLUTION 2017 - 9

### RESOLUTION AUTHORIZING A FIRE SUPPRESSION CONTRACT WITH LINDENWOLD FIRE COMPANY No.1

**WHEREAS** the Lindenwold Board of Fire Commissioners is concerned with the adequate fire suppression services for the Borough of Lindenwold; and

**WHEREAS** the Lindenwold Board of Fire Commissioners provides fire equipment and financial resources for fire fighter training; and

**WHEREAS** the Lindenwold Fire Company No.1 is a volunteer fire company of the district; and

**WHEREAS** the Lindenwold Board of Fire Commissioners is desirous of entering into a one year contract for Fire Suppression Services for the Borough of Lindenwold with Lindenwold Fire Company No.1; and

**WHEREAS** the Lindenwold Board of Fire Commissioners is authorized to enter into a fire suppression agreement with the Lindenwold Fire Co. No.1 which is authorized by N.J.S.A. 40A:14-70.1 et seq.; and

**WHEREAS** after careful consideration the Lindenwold Board of Fire Commissioners hereby agrees to pay to Lindenwold Fire Co. No.1 an annual sum of \$44,750 to provide fire suppression services for the Borough of Lindenwold, paid as follows: 1<sup>st</sup> qtr. \$14,750, 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> quarters-\$10,000 each, less any energy charges paid for by the Fire District on behalf of Fire Co. No. 1 per the South Jersey Energy Cooperative; and

**WHEREAS** the Lindenwold Fire Company No.1 agrees to adhere to all of the terms and conditions of the Fire Suppression Agreement including the recognition of a new Borough fire command structure as incorporated and referenced by the Fire Suppression Agreement; and

**WHEREAS** the Lindenwold Fire Company No.1 in cooperation with Lindenwold Fire Company No.2 and Lindenwold Fire Company No.3 jointly developed and recommends the adoption of a new Borough fire command structure; and

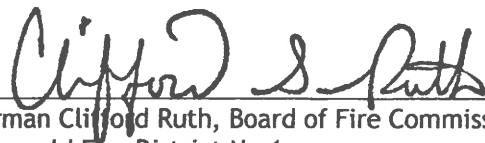
**WHEREAS** the Lindenwold Fire Company No.1 agrees to amend their by-laws by April 30, 2007 to reflect the recognition of the new Borough fire command structure;

**THEREFORE BE IT RESOLVED** the Lindenwold Board of Fire Commissioners hereby approves a Fire Suppression Agreement by and between the Lindenwold Board of Fire Commissioners and Lindenwold Fire Company No.1 by which the Lindenwold Fire Company No.1 will provide fire suppression services pursuant to the terms and conditions set forth above and outlined in the Fire Suppression Agreement from April 1, 2017 thru March 31, 2018; and

**BE IT FURTHER RESOLVED** that the Chairman of the Board of Lindenwold Fire District No. 1 be authorized to execute any necessary agreements on behalf of the Lindenwold Board of Fire Commissioners.

March 20, 2017

Dated



Chairman Clifford Ruth, Board of Fire Commissioners  
Lindenwold Fire District No.1

4/25/17

Dated



President Craig Wells  
Lindenwold Fire Company No.1



Attest: Kathleen Crockett, District Clerk



## RESOLUTION 2017 - 10

### RESOLUTION AUTHORIZING A FIRE SUPPRESSION CONTRACT WITH LINDENWOLD FIRE COMPANY No. 2

WHEREAS the Lindenwold Board of Fire Commissioners is concerned with the adequate fire suppression services for the Borough of Lindenwold; and

WHEREAS the Lindenwold Board of Fire Commissioners provides fire equipment and financial resources for fire fighter training; and

WHEREAS the Lindenwold Fire Company No.2 is a volunteer fire company of the district; and

WHEREAS the Lindenwold Board of Fire Commissioners is desirous of entering into a one year contract for Fire Suppression Services for the Borough of Lindenwold with Lindenwold Fire Company No.2; and

WHEREAS the Lindenwold Board of Fire Commissioners is authorized to enter into a fire suppression agreement with the Lindenwold Fire Co. No.2 which is authorized by N.J.S.A. 40A:14-70.1 et seq.; and

WHEREAS after careful consideration the Lindenwold Board of Fire Commissioners hereby agrees to pay to Lindenwold Fire Co. No.2 an annual sum of \$44,750 to provide fire suppression services for the Borough of Lindenwold, paid as follows: 1<sup>st</sup> qtr. \$14,750, 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> quarters-\$10,000 each, less any energy charges paid for by the Fire District on behalf of Fire Co. No. 2 per the South Jersey Energy Cooperative; and

WHEREAS the Lindenwold Fire Company No.2 agrees to adhere to all of the terms and conditions of the Fire Suppression Agreement including the recognition of a new Borough fire command structure as incorporated and referenced by the Fire Suppression Agreement; and

WHEREAS the Lindenwold Fire Company No.2 in cooperation with Lindenwold Fire Company No.1 and Lindenwold Fire Company No.3 jointly developed and recommends the adoption of a new Borough fire command structure; and

WHEREAS the Lindenwold Fire Company No.2 agrees to amend their by-laws by April 30, 2007 to reflect the recognition of the new Borough fire command structure;

THEREFORE BE IT RESOLVED the Lindenwold Board of Fire Commissioners hereby approves a Fire Suppression Agreement by and between the Lindenwold Board of Fire Commissioners and Lindenwold Fire Company No.2 by which the Lindenwold Fire Company No.2 will provide fire suppression services pursuant to the terms and conditions set forth above and outlined in the Fire Suppression Agreement from April 1, 2017 thru March 31, 2018; and

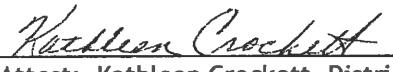
BE IT FURTHER RESOLVED that the Chairman of the Board of Lindenwold Fire District No. 1 be authorized to execute any necessary agreements on behalf of Lindenwold Board of Fire Commissioners.

March 20, 2017  
Dated

April 2, 2017  
Dated

  
Chairman Clifford Ruth, Board of Fire Commissioners  
Lindenwold Fire District No.1

  
President Brian Robinson  
Lindenwold Fire Company No.2

  
Attest: Kathleen Crockett, District Clerk

# RESOLUTION 2017 - 11

## BUSINESS OFFICE LEASE - STATION 2

The Landlord and the Tenant agree to lease the Rental Space for the Term and at the Rent stated as follows:

**LANDLORD:** Lindenwold Fire Company No. 2, Inc., 801 Scott Avenue, Lindenwold, NJ 08021

**TENANT:** Board of Fire Commissioners, Fire District No. 1, Borough of Lindenwold, 2201 Bangor Avenue, Lindenwold, NJ 08021

**RENTAL SPACE:** 525 square feet of office space in the fire station of the Landlord located at 801 Scott Avenue, Lindenwold, NJ, plus additional reasonable storage space as required by Tenant for file storage.

**BUILDING:** Located at 801 Scott Avenue, Lindenwold, New Jersey

**DATE OF LEASE:** April 1, 2017

**TERM:** One (1) year lease commencing on April 1, 2017, and ending on March 31, 2018

**SECURITY:** None

**RENT:** Eleven thousand five hundred dollars (\$11,500.00) per year, to be paid: quarterly at two thousand eight hundred seventy-five (\$2,875.00) per quarter. Each payment is to be paid on or before April 1, July 1, October 1 and January 1 of each year of the Term.

**RENTAL USE:** to be used and occupied only and for no other purpose than the admin. offices of the Fire District

### ADDITIONAL AGREEMENTS UPON THE FOLLOWING COVENANTS AND CONDITIONS:

- Possession and Use.** The Landlord shall give possession of the Rental Space to the Tenant for the Term. The Tenant shall take possession of and use the Rental Space for the purpose stated above. The Tenant may not use the Rental Space for any other purpose without the written consent of the Landlord.
- Delay in Giving of Possession.** This paragraph applies if (a) the Landlord cannot give possession of the Premises to the Tenant on the beginning date and (b) the reason for the delay is not the Landlord's fault. The Landlord shall not be liable for the delay. The Landlord shall then have thirty (30) days in which to give possession. If possession is given within that time, the Tenant shall accept possession and pay rent from that date. The ending date of the Term shall not change. If possession is not given within the time this Lease may be cancelled by either party on notice to the other.
- Rent and Additional Rent.** The Tenant may not do any of the following without the Landlords written consent: (a) assign the Lease (if the Tenant is a corporation, the sale of a majority of its shares shall be treated as an assignment), (b) sublet all or any part of the Rental Space or (c) permit any other person, persons or business to use the Rental Space.
- Rent and Additional Rent.** Tenant shall pay rent in the amount as stated at the beginning of this Lease to the Landlord at the Landlord's address. The parties shall review the utility usage at the rental space location, and shall renegotiate the lease to determine if any adjustment is necessary to account for utility usage. If no agreement can be reached by the parties, this lease may be terminated by either party upon thirty (30) days written notice.
- Liability of Landlord and Tenant.** The Landlord shall not be liable for injury or damage to any person or property unless it is solely due to the Landlord's willful act, gross neglect or intentional misconduct. The Tenant is liable for any loss, injury or damage to any person or property caused by the act or neglect of the Tenant or the tenant's employees. The Tenant shall defend the Landlord from and reimburse the Landlord for all liability and costs resulting from any injury or damage due to the act or neglect of the Tenant or Tenant's employees.
- Real Estate Taxes.** The Landlord shall pay the Real Estate Taxes on the Building.
- Acceptance of Rental Space.** The Tenant has inspected the Rental Space and agrees that the Rental Space is in satisfactory condition. The Tenant accepts the Rental Space "as is".
- Quiet Enjoyment.** The Landlord has the right to enter into this Lease. If the Tenant complies with this Lease, the Landlord must provide the Tenant with undisturbed possession of the Rental Space.

9. **Utilities and Services.** The Landlord shall arrange and pay for utilities and services required for the Rental Space, except for the following: Tenant's alarm system and telephone. The Landlord is not liable for any inconvenience or harm caused by any stoppage or reduction of utilities beyond the control of the Landlord. This does not excuse the Tenant from paying Rent.
10. **Tenant's Repairs, Maintenance and Compliance.** The Tenant shall:
- (a) Maintain the Rental Space in a neat, clean, safe and sanitary condition, free of all garbage and debris;
  - (b) Use all electric, plumbing and other facilities in the Rental Space safely;
  - (c) Use no more electricity than the wiring of the feeders to the Rental Space can safely carry;
  - (d) Do nothing to destroy, deface, damage or remove any part of the Rental Space;
  - (e) Keep nothing in the Rental Space which is inflammable, dangerous or explosive or which might increase the danger of fire or other casualty;
  - (f) Promptly notify the Landlord when there are conditions which need repair;
  - (g) Do nothing to destroy the peace and quiet of the Landlord, other tenants or persons in the neighborhood.
  - (h) Avoid littering in the building or on its grounds.
- The Tenant shall pay any expenses involved in complying with the above.
11. **Landlord's Repair and Maintenance.** The Landlord shall:
- (a) Maintain the public areas, roof and exterior walls in good condition;
  - (b) Make all structural repairs unless these repairs are made necessary by the act or neglect of the Tenant or the tenant's employees;
  - (c) Make necessary replacement of the plumbing, cooling, heating and electrical systems, except when made necessary by the act or neglect of the Tenant or the Tenant's employees;
  - (d) Maintain the elevators in the Building, if any.
12. **No Alterations.** The Tenant may not make any changes or additions to the Rental Space without the Landlord's written consent. Any changes or additions made without the Landlord's written consent shall be removed by the tenant on demand. All changes or additional made with the Landlord's written consent shall become the property of the Landlord when completed and paid for the Tenant. They shall remain as part of the Rental Space at the end of the Term. The Tenant shall promptly pay for all costs of any permitted changes or additions. The Tenant shall not allow any construction liens or other liens or claims to be filed against the Building. If any lien or claim is filed against the Building, the Tenant shall have it promptly removed.
13. **Signs.** The Tenant shall obtain the Landlord's written consent before placing any sign on or about the Rental Space. Signs must conform to all applicable municipal ordinances and regulations.
14. **Eminent Domain.** Eminent domain is the right of a government to lawfully condemn and take private property for public use. Fair value must be paid for the property. The taking occurs either by court order or by deed to the condemning party. If any part of the Rental Space is taken by eminent domain, either party may cancel this Lease on thirty (30) days notice to the other. The entire payment for the taking shall belong to the Landlord. The Tenant shall make no claim for the value of the Lease for the remaining part of the Term.
15. **Subordination to Mortgage.** In a foreclosure sale all mortgages which now or in the future affect the Building have priority over this Lease. This means that the holder of a mortgage may end the Lease on a foreclosure sale. The Tenant shall sign all papers needed to give any mortgage priority over this Lease. If the Tenant refuses, the Landlord may sign the papers on behalf of the Tenant.
16. **Notices.** All notices given under this Lease must be in writing. Each party must accept and claim the notices given by the other. Unless otherwise provided by law, they must be given by (a) personal deliver or (b) certified mail, return receipt requested. Notices shall be addressed to the Landlord and to the Tenant to the addresses written at the beginning of this Lease.
17. **No Waiver.** The Landlord's failure to enforce any agreement in this Lease shall not prevent the Landlord from enforcing the agreement for any violations occurring at a later time.
18. **Survival.** If any agreement in this Lease is contrary to law, the rest of the Lease will remain in effect.
19. **End of Term.** At the end of the Term the Tenant shall (a) leave the Rental Space clean, (b) remove all of the Tenant's property (c) remove all signs and restore that portion of the Rental Space on which they were placed, (d) repair all damage caused by moving, (e) return the Rental Space to the Landlord in the same condition as it was at the beginning of

the Term except for normal wear and tear and (f) where required, obtain a letter of non-applicability or negative declaration form NJDEPE, pursuant to the New Jersey Environmental Clean Up Responsibility Act, N.J.S.A. 13:1K-6, et. seq.

If the tenant leaves any property in the Rental Space, the Landlord may (a) dispose of t and charge the Tenant for the cost of disposal, or (b) keep it as abandoned property.

20. **Binding.** This Lease binds the Landlord and the Tenant and all parties who lawfully succeed to their rights or take their places.

21. **Full Agreement.** The parties have read this Lease. It contains their full agreement. It may not be changed except in writing signed by the Landlord and the Tenant.

22. **Environmental Matters.** Tenant shall not generate, use, store, transport or discharge any hazardous, toxic or petroleum substance in the Rental Space in the Building or in any common area.

Tenant shall indemnify and hold Landlord harmless from any and all claims, costs and damages, including reasonable attorney fees, directly or indirectly incurred by landlord arising out of Tenant's violation of the foregoing.

23. **Survival of Obligations.** All obligations of Tenant hereunder not fully performed as of the expiration of earlier termination of this Lease shall survive the expiration or earlier termination, including without limitation all obligations with respect to rents, additional rent and all obligations concerning the condition of the Rental Space.

24. **Non-Recordation.** This Lease shall not be recorded by Tenant. Any recording shall be deemed a default under this Lease with its attendant circumstances as set forth in this Lease for violations of agreements in the Lease.

**Signatures:** The Landlord and the Tenant agree to the terms of this Lease by signing below. If a party is a corporation, this Lease is signed by its proper corporate officers and its corporate seal is affixed.

March 20, 2017  
Dated

Clifford S. Ruth  
Chairman Clifford Ruth, Board of Fire Commissioners  
Lindenwold Fire District No. 1

April 2, 2017  
Dated

B. Robinson  
President Brian Robinson  
Lindenwold Fire Company No. 2

WITNESS/ATTEST:

Kathleen Crockett  
Kathleen Crockett, District Clerk

# RESOLUTION 2017 - 12

## LEASE AGREEMENT STATE OF NEW JERSEY, COUNTY OF CAMDEN

This lease is made and executed in duplicate by and between Lindenwold Fire Company No. 3, with principal place of business at 2201 Bangor Avenue, Lindenwold, New Jersey, "Landlord", and Lindenwold Board of Fire Commissioners, of 2201 Bangor Avenue, Lindenwold, New Jersey, "Tenant."

### SECTION I Description of Premises

Landlord leases to tenant and tenant shall let from landlord, as provided in this lease, the premises located at Lindenwold Fire Company No. 3, 2201 Bangor Avenue, Lindenwold, Camden County, N.J.

### SECTION II Term

The term of this lease is one year, beginning April 1, 2017 and ending March 31, 2018.

### SECTION III Rent

The total rent of this lease is the sum of \$12,500.00 Tenant agrees to pay landlord this amount in two installments, \$7,500.00 and \$5,000.00, payable the first and third quarter of each year.

### SECTION IV Use of Premises

The premises leased are to be used as the office, administrative area, storage, and/or public meetings of the Lindenwold Board of Fire Commissions.

### SECTION V Prohibition Against Activities Increasing Fire Insurance Rates

Tenant agrees not to use the premises in any manner, even in its use of the purposes for which the premises are leased, that will increase risks covered by insurance on the building where the premises are located, or to increase the rate of insurance on the premises, or to cause cancellation of any insurance policy covering the building. Tenant further agrees not to keep on the premises, or permit to be kept, used, or sold on the premises, anything prohibited by the fire insurance policy covering the premises. Tenant agrees to comply, at its own expense, with all insurers' requirements to keep in force the fire and liability insurance covering the premises and building.

### SECTION VI Prohibition Against Waste, Nuisances, or Unlawful Use

Tenant will not commit, or allow to be committed, any waste on the premises. Tenant will not create or allow any nuisance to exist, or use or allow the premises to be used for any unlawful purpose.

### SECTION VII Effect of Delay in Delivering Possession

This lease will not be rendered void or voidable by landlord's inability to deliver possession to tenant at the beginning of the lease term, nor will such inability to deliver render landlord liable to tenant for loss or damage suffered. If landlord cannot deliver the premises at that time, the rent for the period between the beginning of the term and the time when landlord can deliver possession will be deducted from the total rent of the lease. No extension of the lease will result from a delay in delivering possession.

### SECTION VIII Payment of Utilities

Tenant will pay for all utilities, including electricity, gas, water, sewer and telephone service furnished to the premises for the term of this lease. Landlord shall be responsible for the cost of all landscaping, snow removal, grass cutting, and/or shrubbery maintenance on the property. If Landlord fails and/or refuses to provide landscaping, snow removal, grass cutting, and/or shrubbery maintenance on the property, Tenant shall have the absolute right to hire their choice of contractors to perform all such maintenance on the property, and shall deduct the cost of

landscaping, snow removal, grass cutting, and/or shrubbery maintenance from the rent payments to Landlord for such costs. Tenant shall not be obligated to provide Landlord with written notification of their intention to engage in landscaping, snow removal, grass cutting, and/or shrubbery maintenance on the property, prior to hiring contractors to perform these activities, in the event Landlord fails to provide these services to Tenant.

#### **SECTION IX Eviction**

If the Tenant does not pay the rent when it is due, the Tenant may be evicted. The Landlord may also evict the Tenant if the Tenant does not comply with all of the terms of this Lease and for all other causes allowed by law.

#### **SECTION XI Delivery, Acceptance, and Surrender of Premises**

Landlord represents that the premises are fit for use as the office and/or headquarters for the Lindenwold Board of Fire Commissioners. Tenant agrees to accept the premises on possession as being in a good state of repair and in sanitary condition. Tenant agrees to surrender the premises to the landlord at the end of the lease term, if the lease is not renewed, in the same condition as when tenant took possession, allowing for reasonable use and wear, and damage by acts of God, including fire and storms. Tenant agrees to remove all business signs or symbols it placed on the premises before redelivery of the premises to the landlord, and to restore the portion of the premises on which they were placed to the same condition as before their placement.

#### **SECTION XII Partial Destruction of Premises**

Partial destruction of the leased premises will not render this lease void or voidable, or terminate it, except as provided in this lease. If the premises are partially destroyed during the term of this lease, landlord will repair them when the repairs can be made in conformity with local, state, and federal laws and regulations, within thirty days of the partial destruction. Rent for the premises will be reduced proportionally to the extent to which the repair operations interfere with the normal conduct of tenant's business on the premises. If the repairs cannot be made within the time limit, landlord has the option to make them within a reasonable time and continue this lease in effect with proportional rent rebate to tenant as provided in this lease. If the repairs cannot be made in thirty days, and if landlord does not elect to make them within a reasonable time, either party to this lease has the option to terminate the lease. If the building in which the leased premises are located is more than one-third destroyed, landlord may at its option terminate the lease.

Disputes between landlord and tenant relating to the provisions of this paragraph will be arbitrated. The parties will each select an arbitrator; the two arbitrators selected will select another arbitrator. The three arbitrators will hear and determine the dispute. Their decisions will be binding on the parties to this lease. The parties agree to divide the arbitration costs equally between them.

#### **SECTION XIII Entry by Landlord**

Landlord reserves the right to enter the premises at reasonable times to inspect them, or perform required maintenance and repair, or to make additions or alterations to any part of the building in which the premises leased are located. Tenant agrees to permit landlord to do so.

Landlord may, in connection with alterations, additions, or repairs, erect scaffolding, fences, and similar structures, post relevant notices, and place movable equipment without any obligation to reduce tenant's rent for the premises during the period, and without incurring liability to tenant for disturbance of quiet enjoyment of the premises, or loss of occupation of the premises.

#### **SECTION XIV Posting of Signs, Awnings, or Marquees by Tenant**

Tenant agrees that it will not construct or place, or permit to be constructed or placed, signs, awnings, marquees, or other structures projecting from the exterior of the premises without landlord's written consent. Tenants further agrees to remove signs, displays, advertisement or decorations it has placed, or permitted to be placed, on the premises, which, in landlord's opinion, are offensive or otherwise objectionable. If tenant fails to remove these signs, displays, advertisements, or decorations within five days after receiving written notice from landlord to remove them, landlord reserves the right to enter the premises and remove them, at tenant's expense. Tenant agrees that all such signs and/or postings shall be in compliance with any Municipal and/or Governmental Regulations or ordinances. Tenant shall indemnify and hold Landlord harmless with respect to any and all claims and/or causes of action from any signs, awnings and/or marquees posted by Tenant.

**SECTION XXII**  
**Option to Renew**

Landlord grants tenant an option to renew this lease for a period of three consecutive one year renewals, after expiration of the term of this lease. Landlord shall reserve the right to raise the rent upon renewal of this Lease. In the event Landlord and Tenant desire to renew this Lease at expiration of the Lease term, the Landlord must provide the Tenant, within sixty days of the expiration of this Lease Term, a written notification of the monthly rent charge, and provide Tenant with a copy of any new Lease. In the event Tenant does not provide written notification to Landlord of acceptance of the new lease term, at the new rental figure, within thirty days of the expiration of this lease term, this Lease will not be renewed. In the event of non-renewal, Tenant shall vacate the property on or before the last day of the lease term as set forth in this agreement. In the event of renewal, Tenant agrees to renew the Lease, and sign a new lease, under the terms as set forth in the original Lease, with the exception of a new monthly rental charge, and any other terms which the parties may negotiate in the future, including an allocation of utility charges.

**SECTION XXIII**  
**Tenant Improvements**

In the event Tenant wishes to make any alterations and/or improvements to the property, Tenant must first obtain the written permission of Landlord to make any such alterations and/or improvements. Tenant agrees to have all alterations and/or improvement work performed by a licensed contractor. The Tenant shall hire the licensed contractor at Tenant's sole expense, and provide a copy of all written agreements between the Tenant and the licensed contractor to the landlord. The Tenant shall ensure that the licensed contractor maintains adequate insurance, including liability and workers' compensation insurance, before entering into any agreement with Contractor. Tenant shall ensure that the licensed contractor obtains all municipal permits and/or governmental approvals prior to commencing any work on the property. Tenant agrees to defend, indemnify, and hold landlord harmless with respect to all damages resulting from any work as set forth in this agreement, including but not limited to any property damage and/or bodily injury claims caused by tenant and/or tenant's contractor performing this work, and all claims by any government authority, including fines and penalties, incurred as a result of this work. Tenant agrees to pay all such contractors hired pursuant to the terms of this paragraph in a timely manner. Tenant agrees not to permit any construction liens to be filed against the property. In the event a construction lien is filed against the property by any contractor hired by the Tenant, Tenant shall pay the construction lien within five days of it being filed against the property. In the event the Tenant does not pay the construction lien within the time set forth herein, it will be considered a default.

**SECTION XXIV**  
**Interruption of Service**

The Landlord is not responsible for any inconvenience or interruption of services due to repairs, improvements or for any reason beyond the Landlord's control.

**SECTION XXV**  
**Compliance with Laws**

The Tenant must comply with laws, orders, rules and requirements of governmental authorities and insurance companies which have issued or are about to issue policies covering this rental space and/or its contents.

**SECTION XXVI**  
**Acceptance of Rental Space**

The Tenant has inspected the Rental Space and agrees that the Rental Space is in satisfactory condition. The Tenant accepts the Rental Space "as is".

**SECTION XXVII**  
**Quiet Enjoyment**

The Landlord has the right to enter into this Lease. If the Tenant complies with this lease, the Landlord must provide the Tenant with undisturbed possession of the Rental Space.

**SECTION XXVIII  
Landlord's Repairs and Maintenance**

The Landlord shall:

- (a) Maintain the public areas, roof and exterior wall in good condition.
- (b) Make all structural repairs unless these repairs are made necessary by the act or neglect of the Tenant.
- (c) Maintain and repair the wall mounted HVAC unit.
- (d) Maintain the property in good and working condition, and make any and all repairs necessary upon the property.

Landlord shall respond to Tenant's request for repairs within 7 days of Landlord's receipt of same. Tenant shall email and provide written notice to Landlord of any necessary repairs. Landlord should complete all necessary repairs within a reasonable time, not to exceed 30 days for all minor

**SECTION XXIX  
Survival End of Term**

If any agreement in this Lease is contrary to law, the rest of the Lease shall remain in effect. At the end of the Term, the Tenant shall (a) leave the Rental Space clean, (b) remove all of the Tenant's property, (c) remove all signs and restore that portion of the Rental Space on which they were placed, and (d) return the Rental Space to the Landlord in the same condition as it was at the beginning of the Term except for normal wear and tear. If the Tenant leaves any property in the Rental Space, the Landlord may (a) dispose of it and charge the Tenant for the cost of disposal, or (b) keep it as abandoned property.

**SECTION XXX  
Binding**

This Lease binds the landlord and the Tenant and all parties who lawfully succeed to their rights or take their places.

TENANTS:

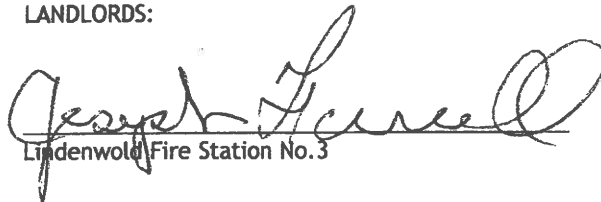


Chairman Clifford Ruth, Board of Fire Commissioners  
Lindenwold Fire District No. 1

March 20, 2017

Dated

LANDLORDS:

  
Lindenwold Fire Station No. 3

3/23/17  
Dated

Attest:

  
Kathleen Crockett, District Clerk